

SPRINGBROOK ARCHERY CLUB
MEETING MINUTES November 2nd, 2020
3211A 25th St, Springbrook Alberta

Meeting Called to Order: 7:04

Attendance: Adrian Pidhirney, Christine Lewandowsk, Jeanette Regehr, Lyn Anderson, Donna Morency, Nick Partridge, Jacquie Apedaile

Board members not in attendance: Chris Brackney, Christine Martin
Dwight Morency, with regrets

Acceptance of minutes: Donna moved to accept September's minutes, Jeanette 2nd. Carried.
May 21st minutes tabled.

Acceptance of agenda: Christine moved to accept the agenda. Lyn 2nd. Carried.

Standing Committee Reports

1. **Treasures report:** The books are back on site and up to date. Income to date; \$26,575. Expenses to date; \$37,861.86. Bank Balance; \$3,652.81. Outstanding cheque to Harvard Park for rent, \$1575. Outstanding bill for Penhold building supplies, \$111.69. Revenue will start coming in as new lessons start tomorrow.
Jacquie moved to accept the treasurers report. Christine 2nd. Carried.
2. **Maintenance:** Josh Anderson has been very busy doing repairs at the range. He has; hung deer heads, plotted out the stairwell, filled in the steps with foam to prevent skunk entry, hung bulletin boards, and built stands. Will get for pricing sandwich boards, build a squirrel proof garbage can and put up plastic on the windows. Dustin Maryn has offered to help with construction jobs at the range.
3. **Leagues:** Most classes are filled until April as students are returning. Each class has 8 students. There are a few openings on Thursday, Friday and Saturday.
4. **Coaching:** Thank-you to our coaches, Nic, the Anderson family, Adrian and Todd. More help is needed to relieve those who are often at the range coaching classes.
5. **Events**
 - A) **Wilderness Emergency Training:** The club has purchased 20 first aid kits. 8 people are booked for the class Nov 29th. 12 more are needed to run the class. Kits are \$30. Advanced kits are \$100. Adrian will make a poster
 - B) **Christmas market- Dec 5th** poster is created. Alicia is an admin on the event. All tables are booked. Registered tables; Pat with archery supplies, 31 gifts, Crochet, Petal & Bloom TS Timber, All the Hippy Hoopla, Amy Lea Designs, Norwex, Crystal Marquardt's Designs, Voxx Life, Beautiful You, Bri's Boards, Brenda's Creations, Pottery, Boots and Gator, Nachoaverage Sew, Food truck Goatee and Badger. Lyn is looking into getting the ATM truck on site. The square reader is also an option. Recommended we post on Buy and Sells. The Club will also have its annual bake sale during the market.
 - C) **Core Strength workshop- Dec 13th:** 8 have expressed interest, 1 registered. Adrian will make a poster. The cost for the event is \$25 Register with Lyn on Facebook or at the Range. Event details are in September minutes.

Old Business

1. **AUDIT: 2018/2019 needs to be done before the 2021 AGM. Christine L. has created a new spread sheet system and is doing inventory for the audit. Past saved items would not open on the computer so everything has been newly created.

2. SCI Grant: No response at this time regarding requirements. This will be re-approached at a later time.

3. Lease: The lease is signed with the same rent rate as last year.

4. Signage: Our old coroplast signs are falling apart. Bonded Aluminum is longer lasting. Adrian will look into pricing. 4 turn right signs are needed, 1 turn left. Signs will wait until our logo is updated.

5. Promotional items: hoodies, hats, coffee and travel mugs. Adrian proposed we order from Paige with All the Hippy Hoopla. Jacquie 2nd. Carried. Sweater pricing will aim to be for sale at \$45, names \$5 extra. Paige is creating a new logo for \$25. Donna would like items here by December 5th to sell at the Christmas market.

6. Multiplex repairs: The Anderson family spent many hours doing the necessary repairs at the Multiplex plus a few extra repairs. The total cost was \$344.66.

7. Plastic on the windows: Plastic was purchased from Penhold building supplies. Total cost- \$111.69. They will be done soon as the boiler has been turned on. The office can be done by parents during the homeschooling lessons.

8. Hoodies: discussed above

9. Raffle tickets/Booze basket: Tickets are ready for purchase. \$5.00 each. The draw is Dec 5th. Printing expense- \$148.37. 500 tickets are printed. The prizes are beautiful. 2 booze baskets and one coffee basket.

10. Outside target has been wheeled against the building. It needs to be covered with a tarp or wheeled into the building.

Review Action items

-Jeanette- look into getting the Walmart grant- it can be applied for online; Adrian will do this.

-Maintenance- Josh will Build a new squirrel proof garbage box and sign for the front sidewalk. Donna suggested the sign be put on top of the garbage box to increase visibility. Targets need to be built. As well as no slip coverage and hand railings for the ramps. Adrian has shingles that can be used for no slip in the winter. Sand paint can be put on next summer.

-Create a system for volunteers to sign up for range and bathroom cleaning, include duties. Floors and bathrooms need to be done weekly. An option to volunteer or pay more for membership was discussed as favorable with a points/credit system for volunteering. Work done will need to be approved to earn credit. Floors, bathroom cleaning, coaching, fletching, and snow removal are examples of how credits can be earned. Hiring a cleaner for floors and bathrooms was discussed. As these are ongoing things that need to be done and a current stress, the possibility of giving a membership if the same person is doing this job weekly was favorably discussed. Those who dedicate many hours weekly volunteering should receive an honourable-no charge membership as the club would not survive without these core people.

-Website- Niesa is currently working on getting a website for the archery club. This will expand our ability to reach more people.

-Adrian and Lyn- email list for events, meetings and work bees and meeting minutes is being created.

New Business

1. **New vacuum, printer:** A new vacuum and shop vac (\$80 total) has been purchased with vending machine money. A printer and ink was purchased.
2. **System set up:** Accounting and inventory system and internet are being worked on.

Announcements and community discussion: The Alberta Archery Association AGM is in December. Adrian is looking into getting a computer and operating system. Google docs and Tech soup were recommended as free programs.

Adjournment

1. **Next meeting date-** Feb 1st 2021 AGM There will be 3 Director positions available. Our current Secretary will be resigning.
2. **Meeting adjourned at: 9:11**

Action items:

-cover outside target and move picnic table

Adrian- make posters for Wilderness and Core training classes

-signs

-shingles for the ramps

-Walmart grant

-points system for volunteers and adjust membership to include extra volunteer fee

-email list for members to receive updates and meeting minutes

-internet-computer-software system

-square reader for market

Jacquie- email Adrian past minutes

Christine- accounting and inventory system

-bathrooms

Lyn- events and league

- post market on buy and sell

-promotional items

Josh- maintenance- price sandwich boards

-plastic on windows

-hand rails and grip for ramps

Niesa- website